

Timeline

Activity	Timeline	Responsible Individual/Agency	Deliverables
Initiate Process Identify Partners	Month 1-2	Chairperson	Calendar invites Team roster
Schedule meetings		Chairperson	Team roster Calendar Invites Meeting Agendas
Clarify roles and leadership structure Hire HRT Coordinator	Month 2-3	Chairperson	Roles and leadership structure document Roster of HRT Members
Complete Community Assessment worksheets	Month 2-3	Facilitated by outside TA provider	System map
Select Lethality Assessment Tool			
Draft protocols and policies Individual agency policies and procedures	Month 3-6	Agency heads	Draft department policies Draft implementation plans for each agency
Conduct HRT and LA Trainings	Month 6-7		Training materials
Schedule Training of Trainers (ToT)		Trainers leading ToT	Training materials
Schedule department trainings	Month 7-8	Agency trainers who attended ToT	Training materials
Assess and evaluate Discuss future needs and sustainability of the project	Month 11-12 Ongoing	Team chairperson	Evaluation document Sustainability plan